

## REGISTRATION PROCEDURES

\*\*\* ONLINE REGISTRATION\*\*\*:

**CAMILLUS.RECDESK.COM**

### MAKE CHECKS PAYABLE TO:

Camillus Recreation Department

Keep your receipts...we do not give copies

### MAIL REGISTRATION FORMS TO:

Camillus Parks and Recreation

4600 West Genesee St., Syracuse NY 13219

### REGISTRATION FORMS

- ♦ Incorrect or incomplete forms and inaccurate payment will result in the return of forms and payment. Corrected forms may be resubmitted. No program spaces will be held. Spaces are filled on a first paid, first served basis. Unfortunately, errors cause time delays and may result in your exclusion from a particular program. The waiver must be signed.
- ♦ Registration form is located in this newsletter. Additional forms or online registration is available at [camillus.recdesk.com](http://camillus.recdesk.com).

### PROGRAM FEES

- ♦ Checks, credit cards, money orders or cash are accepted.
- ♦ Registrations without all required fees will be returned.
- ♦ There will be a \$20 fee for any returned check.
- ♦ You may register for some programs after a program has started. However, you will need to pay entire program fee...we do not pro-rate.
- ♦ Registrations and fees will not be accepted at any program locations.

### CANCELLATIONS AND REFUNDS

- ♦ Please be sure that you can attend all classes before registering.
- ♦ Summer Day Camp refunds differ from below
- ♦ Refund/Program transfer requests must come directly to the Parks & Recreation office (not program instructors) at least by the Friday before the program begins and will be charged a \$10.00 processing fee. If a program will not have enough students to run class due to your cancellation, your refund will not be honored. (Credit card processing fees are not refundable). No refunds will be offered after this date unless:
  1. The Parks & Recreation Dept. cancels the program.
  2. A waiting list exists for a program and someone off of the waiting list can fill the person's spot that has vacated.
  3. The request is accompanied by a doctor's written excuse within 2 days of injury (this will be pro-rated at the discretion of the department).
  4. Medical refund requests will not be taken after the completion of a program.
  5. No refunds will be issued for weather related cancellations.
- ♦ Refunds may take up to six weeks to process.
- ♦ The Town of Camillus does not assume the responsibility for printing errors.
- ♦ Non Refundable deposits will not be returned. Summer Day Camp refunds will only be granted after June 12<sup>th</sup> if the space can be filled from the wait list.

## MESSAGE FROM DIRECTOR

Dear Residents:

Greetings! I hope you are enjoying the transition to spring and summer as much as I am. Even after 30+ years I still get excited about summer in the Parks and Recreation Department.

In order to successfully make summer programs happen it takes many people and a lot of hard work. A relationship I would like to highlight is the one that exists between the Town of Camillus and the West Genesee School District. As you will see in our brochure many of our summer programs as well as winter programs are operated in or on school buildings and facilities. Without the use of the schools, many if not most of our programs would not be possible. The ability to utilize the schools for summer programming is the envy of Parks and Recreation Departments across the State. I would like to thank all of the staff at West Genesee for providing us with excellent facilities and greeting us with open arms. It does not go unnoticed and is never taken for granted.

On Saturday, June 27<sup>th</sup> the annual Fireworks Celebration at Veterans Memorial Park at Gillie Lake will take place. The band Mood Swing will play from 7:30 pm – 9:30 pm and will be immediately followed by some of the finest fireworks in the area. This year's sponsors are **Sam Rao Florists** and **Township 5**. Due to their generosity, this year's show will be even bigger and better than last years! You will not want to miss this fun summer event. Thank you to each of these community minded businesses.

Have a great summer!

Sincerely,  
Eric A. Bacon

### TOWN BOARD

John Fatcheric, Supervisor  
Mary Lubber, 1<sup>st</sup> Ward  
Mike LaFlair, 2<sup>nd</sup> Ward  
Fred Covert, 3<sup>rd</sup> Ward  
Laura Teufel, 4<sup>th</sup> Ward  
Chris Cesta, 5<sup>th</sup> Ward  
John O'Hara, 6<sup>th</sup> Ward

### OFFICE HOURS

M - F... 8:30 AM - 4:30 PM

### PARK HOURS

9:00 AM-9:00 PM

### BEACH HOURS

6/27/26 – 8/16/26  
11:00 AM-6:00 PM

### SPLASH PAD HOURS

5/26/26 – 9/6/26  
11:00 AM – 6:00 PM

### RECREATION STAFF

Rich Homeyer  
Sara Young  
Savannah Kraus

### PARK STAFF

Don Klaczko  
Mark Spencer  
Mat Crim  
Jeremy Cantello  
Paul Barbaglia

### TOWN SHOP

Debra Ancillotti  
Harrison Rein

### CANAL

Lisa Wiles

### SENIOR CENTER

Teresa Roth  
Mary Sacco  
Tricia Bacon

### DAY CAMP

Colin Reardon

### AQUATICS

Sara Scouten

### MEMBER OF THE FOLLOWING PROFESSIONAL ORGANIZATIONS:

- ♦ National Recreation and Park Association
- ♦ New York State Recreation and Park Society
- ♦ Central New York Recreation and Park Society